COUNTY DEPARTMENT AGENDA REQUEST

Department:	Building & Grounds	Presenter(s):	Greg Ownby
Meeting Date:	Thursday, March 10, 2011	Type of Request:	Consent

Wording for the Agenda:

Approval of staff's recommendation to extend Proposals P558, P614, and P623 to Building Maintenance Services, Inc. and Imagann Cleaning Service, Inc. for one additional year, effective July 1, 2011, at an aggregate yearly cost of $48,096 for custodial services.

Background/History/Details:

The County uses a combination of in-house staff and contractors for custodial services. In 2006 the County awarded an annual contract for Proposal #558 to vendor Building Maintenance Services for $725/month and Imagann Cleaning Services for $705/month. Building Maintenance Services was hired to clean the Public Works Building for $350/month and the McElroy House for $375/month. At the time the work was awarded, Imagann Cleaning Services was cleaning the Library and the Water System Building on McDonough Road. The award enabled Imagann Cleaning Services to also clean the Public Defenders Office for $348/month and the 911 Communications Building for $357/month.

In 2007, the County awarded Proposal #P614 and Proposal #623 to C&T Janitorial Services for cleaning the County Library and Water System Building for $1,663/month and $715/month respectively. In 2008, Fayette County terminated is agreement with C&T Janitorial Services and Imagann Cleaning Services resumed cleaning the Library and Water System. Imagann will clean the 911 Communications extension for $200/monthly. The contracts with these vendors were renewed/extended in 2010.

Staff is recommending that Proposals P558, P614, and P623 be extended for another additional year to both Building Maintenance Services and Imagann Cleaning Services at the 2010 rates.

What action are you seeking from the Board of Commissioners?

Motion to extend proposals P558, P614, and P623 to both Building Maintenance Services, Inc. and Imagann Cleaning Services for one additional year, effective July 1, 2011, at an aggregate cost of $48,096.

If this item requires funding, please describe:

Much of the funding for this request has been budgeted in Building & Grounds General Fund. The Water System, 911 Communications, and the Library also have funds allotted in their budgets for their portions of these proposals.

Has this issue come before the Commissioners in the past?	Yes	If so, when?	Thursday, April 22, 2010
Do you need audio-visual for the presentation?	No	Back-up Material Submitted?	Yes

STAFF USE ONLY

Approved by Finance	Yes	Reviewed by Legal	Yes
Approved by Purchasing	Yes	Approved by County Clerk	Yes
Administrator's Approval	Yes		

Staff Notes:

Proposal #P558, #P614 and #P623 was last extended on the April 22, 2010 agenda.

Fayette County
GEORGIA

Where Quality Is A Lifestyle

To: Jack Krakeel

From: Tim Jones TJ

Date: February 23, 2011

Subject: Proposals #P558, #P614 and #P623 Cleaning Service

In Steve Rhoads's attached email, the request was made to extend the Cleaning Service agreements for one year with two companies that were the awardees by the Board of the subject proposals for cleaning services. Building Maintenance Services Inc. was awarded part of Proposal #P558 - the Public Works Facility at $350.00 per month and McElroy House at $375.00 per month. Imagann Cleaning Service, Inc. was awarded part of Proposal #P558, the Public Defenders Office at $348.00 per month and E-911 Communications Center at $357.00 per month. The additional price of $200.00 per month for Imagann Cleaning Service is for the expanded portion of the E-911 Communication Center. Imagann Cleaning Service was also awarded Proposal #P623, Water System at $715.00 per month and Proposal #P614, the Public Library at $1,663.00 per month.

I concur with Steve's recommendation to extend these agreements for another year. If this recommendation to extend meets your approval, please place this item on the next available consent agenda. If any additional information is needed, please let me know.

TJ/tcb

Attachment

cc: Greg Ownby
Steve Rhoads